

**COMMISSIONERS**

ROBERT PARRIS, *Chair*  
KATHY MAC LAREN-GOMEZ, *Vice Chair*  
LEO THIBAULT, *Treasurer-Auditor*  
DON WILSON, *Secretary*  
KEITH DYAS, *Commissioner*  
BARBARA HOGAN, *Commissioner*

**OFFICERS**

PETER THOMPSON II, *General Manager*  
TOM BARNES, *Resources Manager*  
DENNIS HOFFMEYER, *Controller*  
DANIELLE HENRY, *Management Analyst*

October 6, 2022

***Agenda for the Regular Meeting of the Commissioners  
of the Antelope Valley State Water Contractors Association***

**to be held at 2029 East Avenue Q, Palmdale**

**or via video conference: <https://bit.ly/3IZ5qoK> or**

**teleconference: (669) 900-6833 Meeting ID: 839 3795 7835#**

**FOR THE PUBLIC: VIA TELECONFERENCE ONLY**

**Dial-In Number: (669) 900-6833 Meeting ID: 839 3795 7835#**

***Thursday, October 13, 2022***

***6:00 p.m.***

**NOTE:** To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.
- 4) Public comments for items not on the agenda.

- 5) Consideration and action on minutes of regular meeting held August 18, 2022.
- 6) Payment of bills.
- 7) Consideration and possible action on Resolution No. 2022-5 being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Ratifying the Proclamation of a State of Emergency by the Governor Issued March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Antelope Valley State Water Contractors Association for the Period Beginning October 13, 2022 and Ending November 12, 2022 Pursuant to Brown Act Provisions. (General Counsel Markman/General Manager Thompson II)
- 8) Presentation on Delta Conveyance Project. (General Manager Thompson II/Ms. Jennifer Pierre, State Water Contractors)
- 9) Consideration and possible action on Amendment No. 2 to Professional Services Agreement with Kennedy/Jenks Consultants to extend the agreement term to June 30, 2023 for the analysis of Big Rock Creek recharge alternatives. (General Manager Thompson II)
- 10) Report of General Manager.
  - a) Status updates:
    - 1) Antelope Valley Watermaster meetings.
    - 2) Antelope Valley and Fremont Basin IRWMP Stakeholder meetings.
    - 3) Mutual Response Agreement for Antelope Valley Agencies.
    - 4) Big Rock Creek Joint Groundwater Recharge Project.
- 11) Report of Controller.
  - a) Update on Revenue, Expenses and Change in Net Position.
- 12) Reports of Commissioners.
- 13) Report of Attorney.
- 14) Commission members' requests for future agenda items.
- 15) Consideration and action on scheduling the next Association meeting December 8, 2022.
- 16) Adjournment.

**ANTELOPE VALLEY  
STATE WATER CONTRACTORS ASSOCIATION  
COMMISSION MEMORANDUM**

**DATE:** October 6, 2022 **October 13, 2022**  
**TO:** AVSWCA Commissioners **Commission Meeting**  
**FROM:** Mr. Peter Thompson II, General Manager  
**RE:** ***AGENDA ITEM NO. 6 – PAYMENT OF BILLS***

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**Recommendation:**

Staff has reviewed and recommends payment of the attached invoice from Palmdale Water District in the amount of \$2,138.73 including labor charges for Peter Thompson II (General Manager), Dawn Deans (Executive Assistant) and Danielle Henry (Management Analyst) for the period of August 1, 2022 through August 31, 2022.

Staff has reviewed and recommends payment of the attached invoice from Antelope Valley East Kern Water Agency in the amount of \$165.76 including labor charges for Tom Barnes (Resources Manager) for the period of August 1, 2022 through August 31, 2022.

Staff has reviewed and recommends ratification of payment for the attached invoices from Kennedy/Jenks Consultants in the amounts of \$5,342.50 and \$16,677.00 for professional services through August 26, 2022 associated with the Big Rock Creek Joint Groundwater Recharge Project.

Staff has reviewed and recommends ratification of payment made for the attached invoice from Woodard and Curran in the amount of \$6,742.50 for professional services through August 26, 2022 associated with the 2019 IRWM Update.



**PALMDALE WATER DISTRICT**

A CENTURY OF SERVICE

October 4, 2022

**BOARD OF DIRECTORS**

**W. SCOTT KELLERMAN**  
Division 1

**DON WILSON**  
Division 2

**GLORIA DIZMANG**  
Division 3

**KATHY MAC LAREN-GOMEZ**  
Division 4

**VINCENT DINO**  
Division 5

**ANTELOPE VALLEY  
STATE WATER CONTRACTORS ASSOCIATION**

**RE: CHARGES FOR STAFF TIME IN PREPARING AGENDAS,  
MINUTES, ETC. THRU AUGUST 2022.**

<u>Labor: (Pay period beginning date)</u>	<u>Amount</u>
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AUGUST	37.00 Hrs.	2,138.73
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**DENNIS D. LaMOREAUX**  
General Manager

**TOTAL DUE     \$ 2,138.73**

**ALESHIRE & WYNDER LLP**  
Attorneys

If you have any questions, please contact me at 661-456-1014.



Regards,

*Yolanda T. Radovic*  
 \_\_\_\_\_  
 YOLANDA T. RADOVIC,  
 Accounting Assistant II  
 /ytr

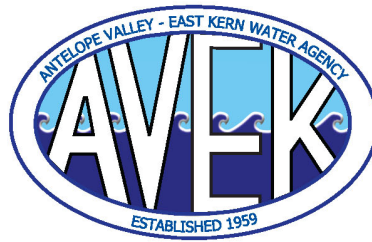
(Project# 22-258)  
Please Credit GL# 1-00-3030-000  
See attached documents

OFFICERS

DWAYNE CHISAM, P.E.  
General Manager  
and Chief Engineer

MATTHEW KNUDSON  
Assistant General Manager

HOLLY H. HUGHES  
Secretary-Treasurer



A PUBLIC AGENCY

BOARD OF DIRECTORS

KEITH DYAS  
Division 2  
President

FRANK S. DONATO  
Division 3  
Vice President

SHELLEY SORSABAL  
Division 1

GEORGE M. LANE  
Division 4

ROBERT A. PARRIS  
Division 5

AUDREY T. MILLER  
Division 6

GARY VAN DAM  
Division 7

October 5, 2022

Antelope Valley State Water Contractors Assoc.  
c/o Palmdale Water District  
2029 East Ave. Q  
Palmdale, CA 93550

Re: Invoice of Charges for Staff  
Tom Barnes, Resources Manager  
August 2022

**Total: \$165.76**

Period	Hours	Amount	Description
August 1, 2022	2.0	\$165.76	Prep/attend AVSWCA meeting.
August 31, 2022			
<b>Total:</b>	2.0	<b>\$165.76</b>	

# Kennedy/Jenks Consultants

## Engineers & Scientists

300 N. Lake Avenue, Suite 1020  
Pasadena, CA 91101  
626-568-4300  
FAX: 626-683-8938

22 August 2022

Mr. Peter Thompson II  
General Manager  
Antelope Valley State Water Contractors Association  
2029 East Avenue Q  
Palmdale, CA 93550

Subject: Project Status Report and Invoice – July 2022  
Big Rock Creek Groundwater Recharge Feasibility Study  
K/J 1844525\*00

Dear Mr. Thompson,

This progress report is prepared for the Antelope Valley State Water Contractors Association (AVSWCA) Big Rock Creek Groundwater Recharge Feasibility Study. This progress report covers the billing period through July 29<sup>th</sup>, 2022.

The progress report summarizes work activities by task during this period, coordination efforts, critical path items, and identifies issues (if any) that might impact the project scope, schedule or budget for authorized work tasks.

### **Summary of Activities by Task**

The following is a summary of work activities by project task.

#### **Task 1 – Base Project Management**

- Routine project management activities, including budget and schedule tracking, invoicing, progress report writing, and team coordination.

#### **Task 7 – Recharge Facilities Alternatives Analysis**

- Development of culvert design and offsite recharge basin concepts
- Development of draft report

#### **Potential Project Changes**

- None

July 2022 Progress Report  
Big Rock Creek Groundwater Recharge Feasibility Study  
22 August 2022  
Page 2

### **Budget Status**

To date, project expenditures are within budget and on track for this project.

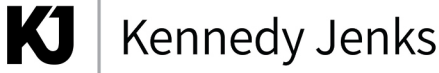
### **Closing**

The Kennedy/Jenks Team is committed to meeting your goals and looks forward to continuing to work with you on this important project. If you have any questions regarding the status of the project, please call me at (626) 568-4311.

Sincerely,  
KENNEDY/JENKS CONSULTANTS



Paul Chau, PE  
Project Manager



421 SW 6th Avenue, Suite 1000  
 Portland, OR 97204  
 T: (503) 423-4000

**Attention:** Peter Thompson II  
**Antelope Valley State Water Contract**  
**2029 East Ave. Q**  
**Palmdale, CA 93550**  
**UNITED STATES**

**Invoice :** 157136  
**Invoice Date :** 8/22/2022  
**Project :** 1844525\*00  
**Project Name :** AVSWCA-  
 FeasibilityStudyBigRockCreek

**For Professional Services Rendered Through 7/29/2022**

Professional Engineering Services a Feasibility Study and Environmental Documentation for the Implementation of the Big Rock Creek Groundwater Recharge Project.

		<u>Billings</u>				
		<u>Fee</u>	<u>Available</u>	<u>To Date</u>	<u>Previous</u>	<u>Current</u>
1844525*00 - AVSWCA- FeasibilityStudyBigRockCreek		236,951.00	81,800.51	160,492.99	155,150.49	5,342.50
<i>Rate Labor</i>	5,342.50					
					<b>Current Billings</b>	<u>5,342.50</u>
					<b>Amount Due This Bill</b>	<b>US <u><u>5,342.50</u></u></b>

**Total Fee :** 236,951.00  
**To Date Billings :** 160,492.99  
**Total Remaining :** 76,458.01

<b>Outstanding Receivables</b>	<u>Invoice Number</u>	<u>Date</u>	<u>Amount</u>	<u>Balance Due</u>
	155261	6/1/2022	12,323.33	12,323.33
	155688	6/17/2022	6,223.75	6,223.75
	156591	7/27/2022	7,465.00	<u>7,465.00</u>
				26,012.08



**1.1 - Mgmt./Administration****Rate Labor**

<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
<b>Engineer/Scientist/Specialist 6</b>			
Paul H. Chau	4.50	215.000	967.50
<b>Total Rate Labor</b>			<b>967.50</b>

**7.3 - TM Preparation****Rate Labor**

<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
<b>Engineer/Scientist/Specialist 2</b>			
Dinaz Kureishy	4.50	140.000	630.00
<b>Engineer/Scientist/Specialist 6</b>			
Paul H. Chau	12.50	215.000	2,687.50
<b>Engineer/Scientist/Specialist 7</b>			
Gregory B. Behnke	4.50	235.000	1,057.50
<b>Total Rate Labor</b>			<b>4,375.00</b>
<b>Total Bill Task: 7.3 - TM Preparation</b>			<b>4,375.00</b>

Total Project: 1844525\*00 - AVSWCA-FeasibilityStudyBigRockCreek

5,342.50

# Kennedy/Jenks Consultants

## Engineers & Scientists

300 N. Lake Avenue, Suite 1020  
Pasadena, CA 91101  
626-568-4300  
FAX: 626-683-8938

23 September 2022

Mr. Peter Thompson II  
General Manager  
Antelope Valley State Water Contractors Association  
2029 East Avenue Q  
Palmdale, CA 93550

Subject: Project Status Report and Invoice – August 2022  
Big Rock Creek Groundwater Recharge Feasibility Study  
K/J 1844525\*00

Dear Mr. Thompson,

This progress report is prepared for the Antelope Valley State Water Contractors Association (AVSWCA) Big Rock Creek Groundwater Recharge Feasibility Study. This progress report covers the billing period through August 26<sup>th</sup>, 2022.

The progress report summarizes work activities by task during this period, coordination efforts, critical path items, and identifies issues (if any) that might impact the project scope, schedule or budget for authorized work tasks.

### **Summary of Activities by Task**

The following is a summary of work activities by project task.

#### **Task 1 – Base Project Management**

- Routine project management activities, including budget and schedule tracking, invoicing, progress report writing, and team coordination.

#### **Task 7 – Recharge Facilities Alternatives Analysis**

- Development of offsite recharge basin option 3
- Infiltration testing analysis
- Development of draft report

#### **Potential Project Changes**

- None

August 2022 Progress Report  
Big Rock Creek Groundwater Recharge Feasibility Study  
23 September 2022  
Page 2

### **Budget Status**

To date, project expenditures are within budget and on track for this project.

### **Closing**

The Kennedy/Jenks Team is committed to meeting your goals and looks forward to continuing to work with you on this important project. If you have any questions regarding the status of the project, please call me at (626) 568-4311.

Sincerely,  
KENNEDY/JENKS CONSULTANTS



Paul Chau, PE  
Project Manager



421 SW 6th Avenue, Suite 1000  
 Portland, OR 97204  
 T: (503) 423-4000

**Attention:** Peter Thompson II  
**Antelope Valley State Water Contract**  
**2029 East Ave. Q**  
**Palmdale, CA 93550**  
**UNITED STATES**

**Invoice :** 157991  
**Invoice Date :** 9/23/2022  
**Project :** 1844525\*00  
**Project Name :** AVSWCA-  
 FeasibilityStudyBigRockCreek

**For Professional Services Rendered Through 8/26/2022**

Professional Engineering Services a Feasibility Study and Environmental Documentation for the Implementation of the Big Rock Creek Groundwater Recharge Project.

	Fee	Available	Billings		
			To Date	Previous	Current
1844525*00 - AVSWCA- FeasibilityStudyBigRockCreek	236,951.00	76,458.01	177,169.99	160,492.99	16,677.00
<i>Rate Labor</i>		6,870.00			
<i>Expenses</i>		9,807.00			

<b>Current Billings</b>	16,677.00
<b>Amount Due This Bill</b>	<b>US 16,677.00</b>

**Total Fee :** 236,951.00  
**To Date Billings :** 177,169.99  
**Total Remaining :** 59,781.01

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	157136	8/22/2022	5,342.50	5,342.50
				5,342.50

**1.1 - Mgmt./Administration****Rate Labor**

<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
<b>Engineer/Scientist/Specialist 6</b>			
Paul H. Chau	2.00	215.000	430.00
<b>Project Administrator</b>			
Megan E. Norman	0.25	110.000	27.50
<b>Total Rate Labor</b>			<b>457.50</b>

**Total Bill Task: 1.1 - Mgmt./Administration****457.50****7.2 - Alternative Analysis****Rate Labor**

<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
<b>Engineer/Scientist/Specialist 7</b>			
Gregory B. Behnke	4.00	235.000	940.00
<b>Total Rate Labor</b>			<b>940.00</b>

**Expenses**

<i>Account / Vendor</i>	<i>Cost</i>	<i>Multiplier</i>	<i>Amount</i>
<b>Direct-Subconsultant Costs</b>			
Soils Engineering	9,340.00	1.05	9,807.00
<b>Total Expenses</b>			<b>9,807.00</b>

**Total Bill Task: 7.2 - Alternative Analysis****10,747.00****7.3 - TM Preparation****Rate Labor**

<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
<b>Engineer/Scientist/Specialist 4</b>			
Connor J. Rutten	11.00	175.000	1,925.00
<b>Engineer/Scientist/Specialist 6</b>			
Paul H. Chau	16.50	215.000	3,547.50
<b>Total Rate Labor</b>			<b>5,472.50</b>

**Total Bill Task: 7.3 - TM Preparation****5,472.50****Total Project: 1844525\*00 - AVSWCA-FeasibilityStudyBigRockCreek****16,677.00**

# SOILS ENGINEERING, INC.

Remit payment to:  
P.O. Box 21928, Bakersfield, CA 93390



KENNEDY JENKS CONSULTANTS  
300 N. Lake Avenue, Suite 1020  
Pasadena, CA 91101

Date 7/21/2022  
Invoice # 33943  
Project # 18483 Water R...

Water Recharge Basins  
34.481138, - 117.847700 &  
34.482045, - 117.845242  
Los Angeles, CA  
Geotechnical Engineering Services

Service Date	Description	Qty/Hours	Rate	Amount
7/21/2022	Geotechnical Engineering Services	1.000	9,340.00	9,340.00

<b>Total</b>	\$9,340.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$9,340.00

All invoices are due and payable upon presentation and delinquent thirty (30) days and thereafter.  
A "FINANCE CHARGE" of 1.5% (A.P.R. of 18%) will be charged to the unpaid balance



# Progress Report

## Antelope Valley Integrated Regional Water Management Plan

**Subject:** July - August 2022 Progress Report

**Prepared For:** Antelope Valley State Water Contractors Association

**Prepared By:** Woodard & Curran, Inc.

**Date:** September 20, 2022

**Project No.:** 0011433.00

This progress report summarizes the work performed and project status for the months of July through August 2022 (June 25, 2022 through August 26, 2022) for the 2019 Antelope Valley Integrated Regional Water Management Plan Update and Funding.

### 1 Work Performed

A summary of work performed on the project during the current reporting period is provided below.

**Table 1: Summary of Task/Deliverables Status**

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Tasks 1.1 – 1.2	<ul style="list-style-type: none"> <li>No work was completed during this period. This task is complete.</li> </ul>	<ul style="list-style-type: none"> <li>No work anticipated for next period. This task is complete.</li> </ul>
Tasks 2.1 – 2.6	<ul style="list-style-type: none"> <li>No work was completed during this period. This task is complete.</li> </ul>	<ul style="list-style-type: none"> <li>No work anticipated for next period. This task is complete.</li> </ul>
Task 3	<ul style="list-style-type: none"> <li>No work was completed during this period. This task is complete.</li> </ul>	<ul style="list-style-type: none"> <li>No work anticipated for next period. This task is complete.</li> </ul>
Task 4.1: Agreement Administration	<ul style="list-style-type: none"> <li>No work was completed during this period. This task is complete.</li> </ul>	<ul style="list-style-type: none"> <li>No work anticipated for next period. This task is complete.</li> </ul>
Task 4.2: Invoicing	<ul style="list-style-type: none"> <li>Coordinated with Project Sponsors on the draft Invoice Packet for Q2 2022.</li> <li>Drafted and Submitted Invoice Packet for Q2 2022 to DWR.</li> </ul>	<ul style="list-style-type: none"> <li>Address DWR's comments on Invoice Packet for Q2 2022.</li> </ul>
Task 4.3: Progress Reports and Project Completion Report	<ul style="list-style-type: none"> <li>Coordinated with Project Sponsors on the draft Progress Report for Q2 2022.</li> <li>Submitted Progress Report and deliverables for Q2 2022 to DWR.</li> </ul>	<ul style="list-style-type: none"> <li>Address DWR's comments on Progress Report for Q2 2022.</li> </ul>



Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Task 5.1: A-Team Calls and Stakeholder Workshops	<ul style="list-style-type: none"> <li>• Coordination with RWMG regarding letter of support for PWD.</li> <li>• Coordination with DWR about Rd 2 grant deadlines</li> </ul>	<ul style="list-style-type: none"> <li>• Continue coordination with RWMG, stakeholders, and DWR.</li> </ul>
Task 5.2: Project Management	<ul style="list-style-type: none"> <li>• Ongoing internal coordination.</li> <li>• Coordination with Project Sponsors.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing internal coordination.</li> <li>• Coordination with Project Sponsors.</li> </ul>
Task 6: IRWM Prop. 1 Round 2 Grant Application	<ul style="list-style-type: none"> <li>• Prepared for and facilitated call for projects meeting on 7/13</li> <li>• Prepared and finalized meeting notes</li> <li>• Extended call for projects</li> <li>• Call with LACPW to discuss potential project</li> </ul>	<ul style="list-style-type: none"> <li>• Prepare for and facilitate second call for projects call on 9/14</li> <li>• Assist Antelope Valley IRWM Region in the selection of a project</li> <li>• Draft data request</li> <li>• Draft IRWM grant</li> </ul>
Task 7: DACI Program Set Aside Grant	<ul style="list-style-type: none"> <li>• No work was completed during this period. This task is complete.</li> </ul>	<ul style="list-style-type: none"> <li>• No work anticipated. This Task is complete.</li> </ul>

## **2 Budget Status**

As of the invoice date, 68% of the project budget has been expended (\$292,465.41 of 428,716.00) and approximately 75% of the work has been completed.

Task 4.1 went about 10% over budget due to late revisions to agreement when a project was dropped out of the agreement and there was additional coordination with DWR and project proponents to reconcile differences. This difference can be covered by remaining budget from the grant proposal preparation funds (Task 4) but is shown under Task 4.1 to accurately track the effort that was required.

**Table 2: Budget Status**

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date	% Complete
2.1	\$31,929.00	\$31,907.25	\$0	\$31,907.25	\$21.75	100%	100%
2.2	\$9,360.00	\$9,676.25	\$0	\$9,676.25	\$(316.25)	103%	100%
2.3	\$32,039.00	\$32,098.50	\$0	\$32,098.50	\$(59.50)	100%	100%
2.4	\$32,039.00	\$23,150.75	\$0	\$23,150.75	\$8,888.25	72%	100%
2.5	\$5,236.00	\$4,939.00	\$0	\$4,939.00	\$297.00	94%	100%
2.6	\$55,823.00	\$51,199.91	\$0	\$51,199.91	\$4,623.09	92%	100%
3	\$80,592.00	\$64,938.75	\$0	\$64,938.75	\$15,653.25	81%	100%
4.1	\$9,957.00	\$11,440.50	\$0	\$11,440.50	\$(1,483.50)	115%	100%
4.2	\$34,892.00	\$4,436.00	\$903.75	\$5,339.75	\$29,552.25	15%	25%
4.3	\$35,310.00	\$12,030.50	\$822.50	\$12,853.00	\$22,457.00	36%	25%
5.1	\$15,357.00	\$10,367.00	\$515.00	\$10,882.00	\$4,475.00	71%	64%
5.2	\$16,886.00	\$5,281.00	\$943.75	\$6,224.75	\$10,661.25	37%	29%
6	\$39,054.00	\$0	\$3,557.50	\$3,557.50	\$35,496.50	9%	10%
7	\$30,242.00	\$24,257.50	\$0	\$24,257.50	\$5,984.50	80%	100%
<b>Total</b>	<b>\$428,716.00</b>	<b>\$285,722.91</b>	<b>\$6,742.50</b>	<b>\$292,465.41</b>	<b>\$136,250.59</b>	<b>68%</b>	<b>75%</b>

### 3 Schedule Status

The project is currently on schedule. The third quarterly report to DWR for the time period leading up to the end of 2022 Q2 (June) was submitted to DWR by August 24<sup>th</sup>.

### 4 Outstanding Issues & Key Decisions

There are no outstanding issues for this reporting period.



Remit to: T 800.426.4262  
 PO Box 55008 T 207.774.2112  
 Boston, MA 02205-5008 F 207.774.6635

# INVOICE

TD BANK  
**Electronic Transfer:**  
 ⑆ 211274450 ⑆ 2427662596 ⑆\*

Peter Thompson  
 Antelope Valley State Water Contractors  
 Association, CA  
 2029 East Avenue Q  
 Palmdale, CA 93550  
 Project 0011433.00

September 20, 2022  
 Project No: 0011433.00  
 Invoice No: 209172

AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING

**Professional Services for the period ending August 26, 2022**

Phase 004 GRANT ADMINISTRATION

Task 0002 INVOICING

**Professional Personnel**

	Hours	Rate	Amount	
Planner 3				
De Anda, Vanessa	1.50	235.00	352.50	
Project Planner 1				
De Anda, Vanessa	2.25	245.00	551.25	
Totals	3.75		903.75	
<b>Labor Total</b>				<b>903.75</b>
				<b>Total this Task</b>
				<b>\$903.75</b>

Task 0003 PROGRESS REPORTS AND PROJECT COMPLETION REPORTS

**Professional Personnel**

	Hours	Rate	Amount	
Planner 3				
De Anda, Vanessa	3.50	235.00	822.50	
Totals	3.50		822.50	
<b>Labor Total</b>				<b>822.50</b>
				<b>Total this Task</b>
				<b>\$822.50</b>
				<b>Total this Phase</b>
				<b>\$1,726.25</b>



Remit to:  
 PO Box 55008  
 Boston, MA 02205-5008

T 800.426.4262  
 T 207.774.2112  
 F 207.774.6635

# INVOICE

TD BANK  
**Electronic Transfer:**  
 ⑆ 211274450 ⑆ 2427662596 ⑆\*

Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING Invoice 209172

Phase 005 COORDINATION AND PROJECT MANAGEMENT

Task 0001 A-TEAM CALLS AND STAKEHOLDER WORKSHOPS

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Planner 3			
De Anda, Vanessa	1.00	235.00	235.00
Project Manager 1			
Uecker, Josh	1.00	280.00	280.00
Totals	2.00		515.00
<b>Labor Total</b>			<b>515.00</b>
		<b>Total this Task</b>	<b>\$515.00</b>

Task 0002 PROJECT MANAGEMENT

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Planner 3			
De Anda, Vanessa	1.25	235.00	293.75
Project Assistant			
Lee, Deanna	.50	120.00	60.00
O'Connor, Julie	.25	120.00	30.00
Project Manager 1			
Uecker, Josh	2.00	280.00	560.00
Totals	4.00		943.75
<b>Labor Total</b>			<b>943.75</b>
		<b>Total this Task</b>	<b>\$943.75</b>
		<b>Total this Phase</b>	<b>\$1,458.75</b>



**Remit to:**  
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Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING Invoice 209172

Phase 006 IRWM PROP 1 ROUND 2 GRANT APPLICATION

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Planner 3			
De Anda, Vanessa	6.50	235.00	1,527.50
Project Manager 1			
Uecker, Josh	4.50	280.00	1,260.00
Project Planner 1			
De Anda, Vanessa	2.50	245.00	612.50
Senior Project Manager			
Dietrick, Brian	.50	315.00	157.50
Totals	14.00		3,557.50
<b>Labor Total</b>			<b>3,557.50</b>
		<b>Total this Phase</b>	<b>\$3,557.50</b>

**Total this Invoice      \$6,742.50**

<b>Project Summary</b>	<b>Current Fee</b>	<b>Previous Fee</b>	<b>Total</b>
	<b>6,742.50</b>	<b>285,722.91</b>	<b>292,465.41</b>

Approved by:

---

Josh Uecker  
 Project Manager 1  
 Woodard & Curran



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Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING Invoice 209172

## Billing Backup

Tuesday, September 20, 2022

Woodard & Curran, Inc. Invoice 209172 Dated 9/20/2022 11:55:26 AM

Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING

Phase 004 GRANT ADMINISTRATION

Task 0002 INVOICING

### Professional Personnel

			Hours	Rate	Amount
Planner 3					
203 - De Anda, Vanessa	7/27/2022	coordinate with LPS on PRs	1.25	235.00	293.75
203 - De Anda, Vanessa	8/2/2022	Address LPS questions	.25	235.00	58.75
Project Planner 1					
257 - De Anda, Vanessa	8/22/2022	invoice questions from PWD; finalize & submit PR packet	1.25	245.00	306.25
257 - De Anda, Vanessa	8/24/2022	finalize & submit invoice packet	1.00	245.00	245.00
Totals			3.75		903.75
<b>Labor Total</b>					<b>903.75</b>
<b>Total this Task</b>					<b>\$903.75</b>

Task 0003 PROGRESS REPORTS AND PROJECT COMPLETION REPORTS

### Professional Personnel

			Hours	Rate	Amount
Planner 3					
203 - De Anda, Vanessa	8/16/2022	Draft PR	1.75	235.00	411.25
203 - De Anda, Vanessa	8/17/2022	draft PR and coordinate review	1.25	235.00	293.75
203 - De Anda, Vanessa	8/18/2022	PR upload deliverables, coord review, and emails with AVEK	.50	235.00	117.50
Totals			3.50		822.50
<b>Labor Total</b>					<b>822.50</b>



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**Electronic Transfer:**  
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Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING Invoice 209172  
**Total this Task \$822.50**

**Total this Phase \$1,726.25**

Phase 005 COORDINATION AND PROJECT MANAGEMENT

Task 0001 A-TEAM CALLS AND STAKEHOLDER WORKSHOPS

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Planner 3					
203 - De Anda, Vanessa	6/29/2022	solicit support for PWD's project - reach out to A team	.50	235.00	117.50
203 - De Anda, Vanessa	7/13/2022	coord letter of support for PWD	.25	235.00	58.75
203 - De Anda, Vanessa	7/20/2022	coordinate with RWMG & finalize/sign letter for PWD	.25	235.00	58.75
Project Manager 1					
255 - Uecker, Josh	7/12/2022	coordination with Vanessa re: A-Team call; coordination with DWR re: grant status	.50	280.00	140.00
255 - Uecker, Josh	7/15/2022	follow-up coordination with Vanessa; coordination with DWR re: IRWM Rd 2 grant deadline	.50	280.00	140.00
		<b>Totals</b>	<b>2.00</b>		<b>515.00</b>
<b>Labor Total</b>					<b>515.00</b>
<b>Total this Task</b>					<b>\$515.00</b>

Task 0002 PROJECT MANAGEMENT

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Planner 3					
203 - De Anda, Vanessa	7/1/2022	draft invoice	1.00	235.00	235.00
203 - De Anda, Vanessa	7/7/2022	cover sheet invoice split	.25	235.00	58.75
Project Assistant					
237 - Lee, Deanna	7/15/2022	Project support	.50	120.00	60.00



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Project	0011433.00	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING	Invoice	209172
237 - O'Connor, Julie		7/15/2022	.25 120.00	30.00
Project Manager 1				
255 - Uecker, Josh		7/25/2022	.50 280.00	140.00
Project management				
255 - Uecker, Josh		8/17/2022	.50 280.00	140.00
project management; scheduling				
255 - Uecker, Josh		8/26/2022	1.00 280.00	280.00
project management				
Totals			4.00	943.75
<b>Labor Total</b>				<b>943.75</b>
			<b>Total this Task</b>	<b>\$943.75</b>
			<b>Total this Phase</b>	<b>\$1,458.75</b>

Phase 006 IRWM PROP 1 ROUND 2 GRANT APPLICATION

**Professional Personnel**

			Hours	Rate	Amount
Planner 3					
203 - De Anda, Vanessa		6/28/2022	.50	235.00	117.50
check in call with Josh and email Peter					
203 - De Anda, Vanessa		7/1/2022	1.00	235.00	235.00
draft data request					
203 - De Anda, Vanessa		7/5/2022	.50	235.00	117.50
coord with Daniel and Lancaster					
203 - De Anda, Vanessa		7/12/2022	.50	235.00	117.50
check with Brian, calls with Josh, presentation for P1R2					
203 - De Anda, Vanessa		7/13/2022	1.25	235.00	293.75
AV IRWM prep for P1R2, meeting, and notes					
203 - De Anda, Vanessa		7/14/2022	.25	235.00	58.75
finalize and distribute notes and call for projects P1R2					
203 - De Anda, Vanessa		8/17/2022	1.50	235.00	352.50
review and compile invoices					
203 - De Anda, Vanessa		8/18/2022	1.00	235.00	235.00
call for projects coordination with District 5, set up meeting, extend deadline					





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**Electronic Transfer:**  
 ⑆ 211274450 ⑆ 2427662596 ⑆\*

Project	0011433.00	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING	Invoice	209172
Project Manager 1				
255 - Uecker, Josh	6/30/2022	.50 280.00	140.00	
coordination on next round of funding; meeting scheduling				
255 - Uecker, Josh	7/20/2022	.50 280.00	140.00	
Meeting coordination, progress reporting				
255 - Uecker, Josh	7/21/2022	.50 280.00	140.00	
Call for projects review and coordination				
255 - Uecker, Josh	8/1/2022	.50 280.00	140.00	
review re: regional funding split; coordination with Vanessa				
255 - Uecker, Josh	8/24/2022	1.00 280.00	280.00	
call with LACDPW				
255 - Uecker, Josh	8/25/2022	1.50 280.00	420.00	
coordination with Daniel and Vanessa re: call for projects; coordination with DWR re: SWRP; projects list review				
Project Planner 1				
257 - De Anda, Vanessa	8/22/2022	.50 245.00	122.50	
coordination call for projects & set up meeting				
257 - De Anda, Vanessa	8/25/2022	2.00 245.00	490.00	
call with PW, follow up call and email RE project eligibility				
Senior Project Manager				
324 - Dietrick, Brian	7/13/2022	.50 315.00	157.50	
Attendance at AV IRWM A-Team meeting				
Totals		14.00	3,557.50	
<b>Labor Total</b>				<b>3,557.50</b>
			<b>Total this Phase</b>	<b>\$3,557.50</b>
			<b>Total this Project</b>	<b>\$6,742.50</b>
			<b>Total this Report</b>	<b>\$6,742.50</b>

ANTELOPE VALLEY STATE WATER  
To: KENNEDY/JENKS CONSULTAN KEN001

Check Number: 001274  
Date: September 26, 2022

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
157136	08/22/2022	1-00-8000-350		\$5,342.50	\$5,342.50
157991	09/23/2022	1-00-8000-350		\$16,677.00	\$16,677.00

TOTAL: \$22,019.50

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER  
CONTRACTORS ASSOCIATION**  
2029 E AVENUE Q  
PALMDALE, CA 93550-4038

**CITIZENS BUSINESS BANK**  
42548 10th Street West  
Lancaster, CA 93534

**001274**  
90-3414/1222  
57

**Pay** Twenty Two Thousand Nineteen Dollars And 50 Cents

**DATE** Sep 26, 2022  
**AMOUNT** \$22,019.50

VOID AFTER 180 DAYS

**to the Order of:**

KENNEDY/JENKS CONSULTANTS  
421 SW 6th AVENUE, STE 1000  
PORTLAND, OR 97204

*[Handwritten Signature]*



⑈001274⑈ ⑆122234149⑆ 572002497⑈

ANTELOPE VALLEY STATE WATER  
To: KENNEDY/JENKS CONSULTAN KEN001

Check Number: 001274  
Date: September 26, 2022

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
157136	08/22/2022	1-00-8000-350		\$5,342.50	\$5,342.50
157991	09/23/2022	1-00-8000-350		\$16,677.00	\$16,677.00

TOTAL: \$22,019.50

THE BACK OF THIS DOCUMENT INCLUDES MICROPRINTED ENDORSEMENT LINES

ORIGINAL DOCUMENT HAS RED KEYHOLE ICON THAT DISAPPEARS WITH HEAT

ANTELOPE VALLEY STATE WATER  
To: WOODARD & CURRAN WOO001

Check Number: 000523  
Date: September 26, 2022

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
209172	09/20/2022	1-00-8000-300		\$6,742.50	\$6,742.50

TOTAL: \$6,742.50

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER  
CONTRACTORS ASSOCIATION**  
2029 E AVENUE Q  
PALMDALE, CA 93550-4038

**CITIZENS BUSINESS BANK**  
42548 10th Street West  
Lancaster, CA 93534

**000523**  
90-3414/1222  
57

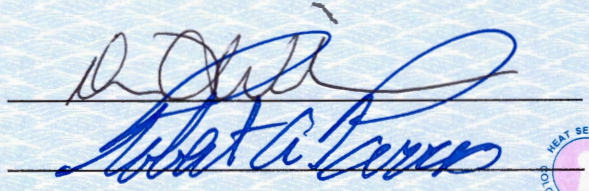
**Pay** Six Thousand Seven Hundred Forty Two Dollars And 50 Cents

DATE	AMOUNT
Sep 26, 2022	\$6,742.50

**to the Order of:**

WOODARD & CURRAN  
PO BOX 55008  
BOSTON, MA 02205-5008

VOID AFTER 180 DAYS



⑈000523⑈ ⑆122234149⑆ 570001086⑈

ANTELOPE VALLEY STATE WATER  
To: WOODARD & CURRAN WOO001

Check Number: 000523  
Date: September 26, 2022

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
209172	09/20/2022	1-00-8000-300		\$6,742.50	\$6,742.50

TOTAL: \$6,742.50

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Balance Sheet**  
**For the Three Months Ending 9/30/2022**

	<b>YTD</b>
<b>ASSETS</b>	
Cash - General Fund	\$161,606.61
Restricted - AVRWMG	120,092.25
Accounts Receivable	0.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	0.00
Prepaid Expense	0.00
<b>Total Assets</b>	<b>\$281,698.86</b>
 <b>LIABILITIES AND FUND BALANCE</b>	
<b>LIABILITIES</b>	
Accounts Payable	\$2,304.49
Pass-Through Grant Funding	\$0.00
<b>Total Liabilities</b>	<b>2,304.49</b>
 <b>FUND BALANCE</b>	
Unassigned	279,394.37
<b>Total Fund Balance</b>	<b>279,394.37</b>
 <b>Total Liabilities and Fund Balance</b>	 <b>\$281,698.86</b>

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Profit & Loss Statement**  
**For the Three Months Ending 9/30/2022**

	<u>September</u>	<u>YTD</u>
<b>Revenues:</b>		
Contributions - Member Agency		\$30,000.00
Contributions - Member Programs (USGS & CASGEM)		36,000.00
Contributions - Member Programs (Financial Analysis PSA)		
Contributions - Member Programs (Big Rock Creek)		
Contributions - Member Programs (AV Fair-Conservation Garden)		
Contributions - Non-Member Programs (USGS)		
Contributions - Others (AVRWMG)		
Contributions - Others (DACI)		24,257.51
Water Sales - Replacement Water Assessments		1,432,552.94
Miscellaneous Refund		
Interest Earnings	13.61	86.98
<b>Total Revenue</b>		<b>\$1,522,897.43</b>
<b>Expenditures:</b>		
<b>General Government</b>		
Bank Fees		
Insurance	181.88	658.22
Memberships		
Outreach		
Purchased Water		1,432,552.94
Miscellaneous		
		1,433,211.16
<b>Public Resource</b>		
Contract Services - Administration	2,304.49	2,504.65
Contract Services - USGS & CASGEM		
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update	6,742.50	6,742.50
Contract Services - DACI		
Contract Services - BIG ROCK CREEK	16,677.00	22,019.50
Contract Services - FINANCIAL ANALYSIS		
Contract Services - General Projects		
Contract Services - AV Fair Conservation Garden		
Contract Services - Home Show/WaterSmart Expo		
Contract Services - Rural Museum		
Contract Services - Other		
		31,266.65
<b>Total Expenditures</b>		<b>\$1,464,477.81</b>
<b>Change in Net Position</b>		<b>\$58,419.62</b>
<b>Net Position - Beginning of Year</b>		<b>220,974.75</b>

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Profit & Loss Statement**  
**For the Three Months Ending 9/30/2022**

	<u>September</u>	<u>YTD</u>
Net Position - End of Year		<u><u>\$279,394.37</u></u>