

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, DECEMBER 8, 2022.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, December 8, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Parris called the meeting to order at 6:00 p.m.*

**1) Pledge of Allegiance.**

At the request of Chair Parris, Commissioner Hogan led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Robert Parris, Chair  
Kathy Mac Laren-Gomez, V. Chr.  
Don Wilson, Secretary  
Barbara Hogan, Commissioner  
Shelley Sorsabal, Alt. Cmsnr.

**Others Present:**

Peter Thompson II, General Manager  
Tom Barnes, Resources Manager  
Dennis Hoffmeyer, Controller  
James Chaisson, LCID General Manager  
Adam Ly, PWD Asst. General Manager  
Matthew Knudson, AVEK Asst. Gen. Manager  
Danielle Henry, Management Analyst  
2 members of the public

**EXCUSED ABSENCE –**

Leo Thibault, Treasurer-Auditor  
Keith Dyas, Commissioner

**3) Adoption of Agenda.**

It was moved by Commissioner Hogan, seconded by Commissioner Mac Laren-Gomez, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to adopt the agenda, as written:

Chair Parris – aye  
Commissioner Mac Laren-Gomez – aye  
Commissioner Wilson - aye  
Commissioner Sorsabal – aye  
Commissioner Hogan – aye

**4) Public Comments for Non-Agenda Items.**

There were no public comments.

**5) Consideration and Possible Action on Minutes of Regular Meeting Held October 13, 2022.**

It was moved by Commissioner Hogan, seconded by Commissioner Sorsabal, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the minutes of the regular meeting held October 13, 2022, as written:

Chair Parris – aye  
Commissioner Mac Laren-Gomez – aye  
Commissioner Wilson - aye  
Commissioner Sorsabal – aye  
Commissioner Hogan – aye

**6) Payment of Bills.**

Controller Hoffmeyer reviewed the bills received for payment after which it was moved by Commissioner Wilson, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve payment of the bills received from PWD in the amount of \$1,709.26 for staff services, from AVEK in the amount of \$170.18 for staff services, from Kennedy/Jenks Consultants in the amount of \$2,150.00 for professional services associated with the Big Rock Creek Joint Groundwater Recharge Project, and from Woodard and Curran in the amount of \$13,420.00 for professional services associated with the 2019 Integrated Regional Water Management Plan update and Disadvantaged Community Involvement (DACI) Program Set Aside Grant:

Chair Parris – aye  
Commissioner Mac Laren-Gomez – aye  
Commissioner Wilson - aye  
Commissioner Sorsabal – aye  
Commissioner Hogan – aye

**7) Consideration and Possible Action on Resolution No. 2022-6 Being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Ratifying the Proclamation of a State of Emergency by the Governor Issued March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Antelope Valley State Water Contractors Association for the Period Beginning December 8, 2022 and Ending January 7, 2023 Pursuant to Brown Act Provisions. (General Counsel Markman/General Manager Thompson II)**

It was moved by Commissioner Wilson, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve Resolution No. 2022-6 being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Ratifying the Proclamation of a State of Emergency by the Governor Issued March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Antelope Valley State Water Contractors Association for the Period Beginning December 8, 2022 and Ending January 7, 2023 Pursuant to Brown Act Provisions:

Chair Parris – aye  
Commissioner Mac Laren-Gomez – aye  
Commissioner Wilson - aye  
Commissioner Sorsabal – aye  
Commissioner Hogan – aye

Resolution No. 2022-6 is hereby made a portion of the minutes of this meeting.

**8) Consideration and Possible Action on Acceptance of Draft Feasibility Report for the Big Rock Creek Joint Groundwater Recharge Project. (General Manager Thompson II/Mr. Paul Chau, Kennedy/Jenks Consultants)**

General Manager Thompson II stated that Kennedy/Jenks Consultants has completed their work involved with the analysis of the Big Rock Creek Joint Groundwater Recharge Project and that staff recommends acceptance of the Draft Feasibility Report after which Mr. Paul Chau, of Kennedy/Jenks Consultants, provided a detailed overview of the Draft Feasibility Report for the Big Rock Creek Joint Groundwater Recharge Project, including the recharge demonstration testing locations, the recharge alternatives and rankings, the Culverts (Alternative No. 2) Option summary, the Offsite Recharge Basin (Alternative No. 3) Option summary, the Antelope Valley Watermaster Engineer comments, the final conclusions, and the next steps involved.

After a brief discussion of recharge capacities, of Project costs and funding, of completion timelines, of regulatory requirements, of percolation rates, of potential East Branch partners, and of land acquisition, it was recommended that this presentation be provided to the member agencies and remain on the agenda for consideration at the next regular meeting.

**9) Discussion and Possible Action on Emergency Response Agreement with Antelope Valley Mutual Water Companies. (General Manager Thompson II)**

General Manager Thompson II provided an overview of the proposed Emergency Response Agreement with Antelope Valley Mutual Water Companies, including the similarity to the Antelope Valley Mutual Response Agreement, the reduced liability insurance requirement, and the anticipated staff time for the Association's Resources Manager after which it was moved by Commissioner Mac Laren-Gomez, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the presentation of the Emergency Response Agreement with Antelope Valley Mutual Water Companies to the member agencies for consideration:

Chair Parris – aye  
Commissioner Mac Laren-Gomez – aye  
Commissioner Wilson – aye  
Commissioner Sorsabal – aye  
Commissioner Hogan – aye

**10) Consideration and Possible Action on Resolution No. 2022-7 being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Approving Submittal of Proposal to the California Department of Water Resources to Obtain a Round 2 Integrated Regional Water Management Implementation Grant on Behalf of the Antelope Valley Integrated Regional Water Management Group. (General Manager Thompson II)**

General Manager Thompson II provided an overview of Resolution No. 2022-7 for the application submittal for Proposition 1 Round 2 grant funding to the California Department of Water Resources, and after a brief discussion of Palmdale Water District's East Avenue Q Recycled Water Extension Project and of Antelope Valley Resource Conservation District's Lawn Reduction Rebate Program, it was moved by Commissioner Wilson, seconded by Commissioner Hogan, and unanimously carried by

all members of the Board of Commissioners present at the meeting on the following roll call vote to approve Resolution No. 2022-7 being a Resolution of the Board of Commissioners of the Antelope Valley State Water Contractors Association Approving Submittal of Proposal to the California Department of Water Resources to Obtain a Round 2 Integrated Regional Water Management Implementation Grant on Behalf of the Antelope Valley Integrated Regional Water Management Group:

Chair Parris – aye  
Commissioner Mac Laren-Gomez – aye  
Commissioner Wilson – aye  
Commissioner Sorsabal – aye  
Commissioner Hogan – aye

Resolution No. 2022-7 is hereby made a portion of the minutes of this meeting.

**11) Report of General Manager.**

**a) Status Updates:**

**1) Antelope Valley Watermaster Meetings.**

General Manager Thompson II reported that the Hallmark Group continues to work with interim Watermaster staff; that a full transition is anticipated by January 2023; that the draft 2023 Budget was submitted and approved by the Watermaster; that a workshop will be held the first quarter of 2023 to discuss additional funding options and potential budget cuts; and that Association staff will be presenting the 2023 Replacement Water Assessment Fee Schedule at the February Watermaster meeting.

**2) Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.**

He then reported that staff continues to work with Woodard and Curran on both the Proposition 1 Round 1 and Disadvantaged Community Involvement Program (DACI) grant administration; that four rounds of payments have been received from the Department of Water Resources supporting Prop. 1 Round 1 grant projects; and that staff will be working with Woodard and Curran on the Prop. 1 Round 2 grant application process with the approval of Resolution No. 2022-7 earlier this evening.

There was no report on the Fremont Basin IRWMP.

**3) Ethics AB 1234 Training.**

He then reported that the Association has historically sponsored AB 1234 training for Board and staff members; that the last training was held in March of 2021; and that staff will present 2023 training options at the Association meeting in February.

He then stated that staff will coordinate a future presentation regarding SB 1020 and how the State Water Contractors renewable energy requirements may impact future energy rates.

**12) Report of Controller.**

**a) Update on Revenue, Expenses and Change in Net Position.**

Controller Hoffmeyer provided a brief overview of the Association's revenue, expenses and change in net position for the month ending November 30, 2022 including the outstanding fraudulent checks that have been reversed by Citizens Business Bank.

**b) Update on Association's Citizens Bank Account.**

He then reported that new accounts have been established for both the General and Integrated Regional Water Management Plan funds due to fraud on both accounts and that Positive Pay has been implemented on the accounts at no cost to the Association under the umbrella of Palmdale Water District's Positive Pay Agreement with Citizens Business Bank.

**13) Reports of Commissioners.**

There were no reports of Commissioners.

**14) Report of Attorney.**

No attorney was present at the meeting.

**15) Commission Members' Requests for Future Agenda Items.**

Commissioner Mac Laren-Gomez requested a future presentation on the Pure Water AV Project.

There were no further requests for future agenda items.

**16) Consideration and Possible Action on Scheduling the Next Association Meeting February 9, 2023.**

It was determined that the next regular meeting of the Association will be held on February 9, 2023, at 6:00 p.m.

**17) Adjournment.**

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:18 p.m.

  
Secretary