



AVSWCA

Antelope Valley State Water Contractors Association

www.avswca.org

COMMISSIONERS

ROBERT PARRIS, *Chair*
KATHY MAC LAREN-GOMEZ, *Vice Chair*
LEO THIBAUT, *Treasurer-Auditor*
DON WILSON, *Secretary*
KEITH DYAS, *Commissioner*
BARBARA HOGAN, *Commissioner*

OFFICERS

PETER THOMPSON II, *General Manager*
TOM BARNES, *Resources Manager*
DENNIS HOFFMEYER, *Controller*
DANIELLE HENRY, *Executive Assistant*

August 3, 2023

**Agenda for the Regular Meeting of the Commissioners
of the Antelope Valley State Water Contractors Association
to be held at Antelope Valley-East Kern Water Agency at
6450 West Avenue N, Palmdale
or Via Video Conference: <http://bit.ly/3rMCw7X>
or Teleconference: (669) 900-6833, Meeting ID 839 3795 7835#**

Thursday, August 10, 2023

6:00 p.m.

NOTICE: Pursuant to Government Code Section 54953, Subdivision (b), this Regular Meeting of the Commissioners will include teleconference participation by Commissioner Dyas from: 2856 Owens Way, Rosamond, CA 93560.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale or at <https://www.avswca.org/commissioner-meetings>. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to conduct its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll Call.
- 3) Adoption of Agenda.

- 4) Public Comments for Non-Agenda Items.
- 5) Consideration and Possible Action on Minutes of Regular Meeting held June 8, 2023.
- 6) Payment of Bills.
- 7) Consideration and Possible Action on Association of California Water Agencies (ACWA) President and Vice President Election for the 2024-2025 Term. (General Manager Thompson II)
- 8) Consideration and Possible Action on Approval of Resolution No. 2023-2 Being a Resolution by the Board of Commissioners of the Antelope Valley State Water Contractors Association Approving the California Department of Water Resources Obtain a Round 2 Integrated Regional Water Management Implementation Grant on Behalf of the Antelope Valley Integrated Regional Water Management Group and Designating the General Manager of the Antelope Valley State Water Contractors Association as the Authorized Representative to Execute the Grant Agreement. (General Manager Thompson II)
- 9) Consideration and Possible Action on Sponsorship of Antelope Valley Fair Conservation Garden through 2024. (Resources Manager Barnes)
- 10) Report of Resources Manager.
 - a) Update on Emergency Response Agreement with Antelope Valley Mutual Water Companies.
- 11) Report of Controller.
 - a) Update on Revenue, Expenses and Change in Net Position.
- 12) Report of General Manager.
 - a) Status Updates:
 - 1) Antelope Valley Watermaster Meetings.
 - 2) 2023 Replacement Water Assessment.
 - 3) Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.
 - 4) Big Rock Creek Recharge Project.
 - 5) Littlerock Creek Recharge Project.
 - 6) AVSWCA Staff Transition.
- 13) Reports of Commissioners.
- 14) Report of Attorney.
- 15) Commission Members' Requests for Future Agenda Items.
- 16) Consideration and Action on Scheduling the Next Association Meeting October 12, 2023.
- 17) Adjournment.



COMMISSION MEMORANDUM

DATE: August 10, 2023
TO: AVSWCA COMMISSIONERS
VIA: Mr. Peter Thompson II, General Manager
RE: *AGENDA ITEM NO. 7 – CONSIDERATION AND POSSIBLE ACTION ON ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) PRESIDENT AND VICE PRESIDENT ELECTION FOR THE 2024-2025 TERM. (GENERAL MANAGER THOMPSON II)*

RECOMMENDATION:

Attached for consideration is the Election Ballot and Candidate Statements for the ACWA President and Vice President positions for the 2024-2025 Term. Additional candidate information can be found at www.acwa.com/elections.

BACKGROUND:

Each member agency of the Association of California Water Agencies has a designated Representative and Alternate Representative to act on behalf of their agency. Commissioner Mac Laren-Gomez is the Association's current ACWA/JPIA Representative and Commissioner Wilson is the Alternative Representative. The Board of Commissioners can choose to vote on a candidate for each position or designate the ACWA/JPIA Representative to cast the votes on behalf of the Association.

The Ballot must be returned by Friday, September 15, 2023.

SUPPORTING DOCUMENTS:

- ACWA President and Vice President Mail-In Ballot
- Candidate Statements

July 17, 2023

Mail-in Ballot Information for Election of ACWA President, Vice President

Dear ACWA Member:

As the authorized voting representative for your agency, please find the following items enclosed for the election of ACWA's President and Vice President for the 2024-'25 term:

1. Ballot for your agency's use in casting its confidential vote by mail
2. Ballot envelope
3. Mailing envelope

The ballot includes each candidate's photo and abbreviated statement for the positions of ACWA President and Vice President. Please vote for one candidate for President and one candidate for Vice President. You may choose to write in the name of an eligible qualified candidate as provided in Section 9.11 of ACWA's Bylaws. Write-in candidates must be an elected or appointed director of an ACWA member agency and must submit a nominating/support resolution from their member agency's board to donnap@acwa.com no later than September 15. Additional candidate information and the ACWA Bylaws can be found at www.acwa.com/elections.

Please complete the following items by on September 15:

1. Mark the ballot with your votes for President and Vice President. Do not indicate your identity on the ballot.
2. Place the ballot in the ballot envelope. Do not indicate your identity on the ballot envelope. Seal the ballot envelope.
3. Place the sealed ballot envelope in the mailing envelope. Sign your name beneath your printed name on the mailing envelope. The mailing envelope is the only place where you indicate your identity.
4. Seal the mailing envelope and ensure it is postmarked no later than September 15, 2023.

Ballots must be returned using the pre-addressed envelope and postmarked no later than Friday, September 15. Only ballots received within five days of the postmark deadline (i.e., September 20) will be counted.



Ballot Counting

All ballots received by mail will remain sealed until opened in the presence of the Election Committee Chair or his/her designee. All electronic ballots will be tabulated and kept confidential under the oversight of the Election Committee Chair or his/her designee. Following the designated election deadline, the first-class ballot and electronic ballot results will be totaled in the presence of the Election Committee Chair or his/her designee.

Election of a candidate to the position of President or Vice President requires that at least 50 ballots have been received by the deadline to establish the required quorum and the candidate receives a majority of the votes cast.

Questions

Please contact ACWA Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donna@acwa.com with any questions.

PAPER BALLOT VOTING

To Vote:

1. Use a black ball point pen to mark the ballot.
2. Completely fill in the oval(s) next to your choice(s) like this: ●
3. To vote for a person not on the ballot for an office, write the name on the "Write-In" line and mark the oval to the left of that name. Write-in candidates must be an elected or appointed director of an ACWA member agency and must submit a nominating/support resolution from their member agency's board no later than Sept. 15.

<p style="text-align: center;">ACWA PRESIDENT (Vote for only one)</p> <p><input type="radio"/> Cathy Green (<i>Election Committee's preferred candidate</i>)</p> <p><input type="radio"/> _____ Write-In</p>

<p style="text-align: center;">ACWA VICE PRESIDENT (Vote for only one)</p> <p><input type="radio"/> Ernesto "Ernie" A. Avila (<i>Election Committee's preferred candidate</i>)</p> <p><input type="radio"/> Michael Saunders</p> <p><input type="radio"/> _____ Write-In</p>

Voted paper ballots must be postmarked by September 15.

CANDIDATE STATEMENTS

PRESIDENT

Cathy Green



As ACWA's Vice President since 2022, I have and will continue to diligently listen to and work on behalf of all ACWA members. My vision for ACWA is to fully embrace its motto of Bringing Water Together. I believe that we can accomplish this by unifying ACWA members and collaborating with stakeholders to find effective solutions to the challenges we face.

As your ACWA President, I will continue to advance the momentum I have built on key initiatives including: 1) advocating for state accountability on water infrastructure investments and policy issues, 2) spearheading the ACWA Council of Past Presidents to mentor new members so that they are aware of membership benefits, and 3) furthering ACWA's economical, efficient, and effective member services through sound fiscal, HR, managerial, and administrative practices.

I will also work on three new initiatives including: 1) re-examining ACWA dues to provide equity for all members, 2) strengthening the Association's ability to attract, develop, and retain top industry talent, and 3) increasing non-dues revenues.

I ask for your vote so that I may continue working to ensure ACWA offers value for all members. My experience, qualifications, decade long ACWA membership, and role as ACWA Vice President have provided me a unique understanding of ACWA as the nation's largest statewide coalition of public water agencies. Please contact me any time at 714.321.0522 or CGreen@OCWD.com.

ACWA Board Member and Committees

- ACWA Vice President (2022-current)
- Executive Committee (2020-current)
- Region 10 Chair (2018-2019)
- Region 10 Vice Chair (2016-2017, 2020-2021)
- Region 10 Board Member (2012-2021)
- Water Quality Committee (2012-current)
- Energy Committee (2019-current)
- State Legislative Committee (2012-2015)

Orange County Water District

- President (2015-2016, 2022-current)
- 1st Vice President (2013, 2014, 2019-2022)
- Director (2010-current)
- Joint Planning Committee Chair
- Labor Ad Hoc Committee Chair

Civic, Professional Experience

- Huntington Beach Mayor (2003, 2009)
- Council Member (2002-2010)
- Registered Nurse
- Law degree

CANDIDATE STATEMENTS

VICE PRESIDENT

Ernesto "Ernie" A. Avila



I want to be the next Vice-President of the Association of California Water Agencies (ACWA) because I want ACWA to continue to be the nexus of knowledge and leadership in water for California. We are emerging from a multi-year drought, and I will put my energy into strategies to keep water in the public eye with ACWA as the trusted sources for information and innovation. A priority for me is to ensure that ACWA continues to equip member agencies with information and resources necessary to support their water supply reliability efforts, implement infrastructure and watershed improvements, and address the challenges associated with climate change.

I have 40 years of experience with California water as a Civil Engineer, General Manager, Executive Director of three water coalitions involving over 50 water agencies, and I currently serve as CCWD Board President. I have led or supported over \$5 Billion in California water infrastructure serving over 5 million citizens and many industries today.

I have supported ACWA for 20 years including serving on the Board of Directors, the Executive Committee, the Region 5 Board, the Federal Affairs Committee, the ACWA Foundation Steering Committee and Chair of the Local Government Committee.

This year, we have gone from extreme drought conditions to concerns about flooding in months. ACWA has been leading the discussions for water supply reliability, investments in infrastructure, including above- and below-ground storage, and it is now crucial to progress beyond conversations to action. I want to work with all ACWA members to find strategies to advance projects and I will work with ACWA members to keep our seat at the table to affirm the state's commitment to help fund and facilitate these critical investments.

I would be honored to represent our members as the next Vice-President of ACWA.
Learn more at: ccwater.com/AvilaForACWAVP

Michael Saunders



I have been working with water issues as an elected; with MSRs as a County LAFCO commissioner; through my work with the CABY Integrated Regional Water Management Group; my work in the water use efficiency workgroups with the Department of Water Resources; and as an Executive Board member of the Regional Water Authority. I have been active in ACWA since I became an elected official in 2018, each year increasing my level of participation and leadership, from conferences to workgroups to symposiums. I was a member of the Diversity, Equity, and Inclusion Workgroup which helped form the new ACWA Foundation. I am currently a member of the Headwaters Workgroup, Water Use Efficiency Workgroup, State Infrastructure Workgroup, and the Membership Committee. I also participate in the State Legislative Committee. I am on

the ACWA Region 3 Board and have worked on a regional forum and event and on our regional issues dealing with guidelines and legislation.

The qualities I can bring to the office is my understanding of the water issues from our Region and the State along with my working relationship with our Board members, Regional members, ACWA members, ACWA staff, elected officials, and District Staff. Coming from a small agency, the input from our members is vital and important to bring each Agency's issues, strategies, and suggestions to the table and make every agency feel valued. I will continue to be a strong legislative advocate, continue to build on our outreach, and rely and utilize the expertise and talents of our members and ACWA staff. I am enthusiastic and committed to the work of ACWA and hope to bring my excitement to our members and continue to push for the growth and success of ACWA.

I would be honored to have your vote.



COMMISSION MEMORANDUM

DATE: August 10, 2023

TO: AVSWCA COMMISSIONERS

VIA: Mr. Peter Thompson II, General Manager

RE: *AGENDA ITEM NO. 8 – CONSIDERATION AND POSSIBLE ACTION ON ADOPTION OF RESOLUTION NO. 2023-2 BEING A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION PROPOSING THE CALIFORNIA DEPARTMENT OF WATER RESOURCES OBTAIN A PROPOSITION 1 ROUND 2 INTEGRATED WATER MANAGEMENT IMPLEMENTATION GRANT ON BEHALF OF THE ANTELOPE VALLEY INTEGRATED REGIONAL WATER MANAGEMENT GROUP AND DESIGNATING THE GENERAL MANAGER OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION AS THE AUTHORIZED REPRESENTATIVE TO EXECUTE THE GRANT AGREEMENT. (GENERAL MANAGER THOMPSON II)*

RECOMMENDATION:

Staff recommends adoption of Resolution 2023-2 authorizing staff to execute a grant agreement for a Proposition 1 Round 2 Integrated Water Management Implementation Grant with the Department of Water Resources (DWR) on behalf of the Antelope Valley Integrated Regional Water Management Group (AVRWMG) for this grant funding.

BACKGROUND:

The Antelope Valley State Water Contractors Association (Association) serves as the Grantee for Antelope Valley Integrated Regional Water Management (AVIRWM) grants and is currently fulfilling this role with the Prop 1 Round 1 AVIRWM grant. The AVIRWM group has selected two projects for consideration for the Prop 1 Round 2 grant cycle and those projects received an Award Notification Letter on May 18th confirming that the two proposed projects were eligible for \$999,898 of grant funding.

The Projects:

1. Palmdale Water District (PWD) East Ave Q Recycled Water Extension - This project will enable recycled water to be delivered to PWD's planned Pure Water Antelope Valley Advanced Water Treatment Demonstration Facility with grant funding of \$587,578.
2. Antelope Valley Resource Conservation District (AVRCD) Lawn Reduction Rebate Program - This project will fund 75,000 square feet of turf landscape conversion in the Antelope Valley with grant funding of \$391,786.
3. Grant Administration - The grant award includes \$20,534 for administration costs.

A resolution for the Association is required to move forward with the grant process. This resolution confirms that the Association, as the Grantee, wishes DWR to obtain these grant funds and authorizes the General Manager of the Association, or his designee, to execute an agreement with DWR for that purpose.

SUPPORTING DOCUMENTS:

- Resolution 2023-2
- Award Notification Letter

RESOLUTION NO. 2023-2

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION APPROVING THE CALIFORNIA DEPARTMENT OF WATER RESOURCES OBTAIN A PROPOSITION 1 ROUND 2 INTEGRATED REGIONAL WATER MANAGEMENT IMPLEMENTATION GRANT ON BEHALF OF THE ANTELOPE VALLEY INTEGRATED REGIONAL WATER MANAGEMENT GROUP AND DESIGNATING THE GENERAL MANAGER OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION AS THE AUTHORIZED REPRESENTATIVE TO EXECUTE THE GRANT AGREEMENT

WHEREAS, the State of California Department of Water Resources (DWR) solicited proposals for grant funding under its Proposition 1 Round 2 Integrated Regional Water Management (IRWM) Implementation Grant Program Pursuant to the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Water Code § 79700 et seq.); and

WHEREAS, the Antelope Valley IRWM Group selected the following projects to receive funding: Antelope Valley Resource Conservation District Lawn Reduction Rebate Program and Palmdale Water District E. Ave Q Recycled Water Extension, and

WHEREAS, the Antelope Valley IRWM Proposition 1 Round 2 Implementation Grant Application, filed by the Antelope Valley State Water Contractors Association has been awarded \$999,898 by DWR through the Proposition 1 Round 2 IRWM Implementation Grant Solicitation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Antelope Valley State Water Contractors Association as follows:

1. The Association is authorizing that the proposal be made to the California Department of Water Resources to obtain a Round 2 Integrated Regional Water Management Implementation Grant pursuant to the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Water Code § 79700 et seq.).
2. The Association's General Manager is directed to enter into an agreement to receive a grant for the Antelope Valley Resource Conservation District Lawn Reduction Rebate Program and Palmdale Water District E. Ave Q Recycled Water Extension projects.
3. The Association is authorizing the General Manager or his designee to prepare the necessary data, conduct investigations, file such proposal, and execute a grant agreement or any amendments thereto with the California Department of Water Resources.

PASSED AND ADOPTED on this 10th day of August, 2023 by the Board of Commissioners, the governing body of the Antelope Valley State Water Contractors Association.

ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION

ATTEST:

Robert Parris, Chair

Don Wilson, Secretary



COMMISSION MEMORANDUM

DATE: August 10, 2023
TO: AVSWCA COMMISSIONERS
FROM: Mr. Tom Barnes, Resources Manager
VIA: Mr. Peter Thompson II, General Manager
RE: *AGENDA ITEM NO. 9 – CONSIDERATION AND POSSIBLE ACTION ON SPONSORSHIP OF ANTELOPE VALLEY FAIR CONSERVATION GARDEN THROUGH 2024. (RESOURCES MANAGER BARNES)*

RECOMMENDATION:

Staff recommends that the Commissioners of the AVSWCA (Association) approve the extension of the Antelope Valley Fair (AVF) Conservation Garden Sponsorship by one (1) year, through December 2024. No further funding will be required beyond the original 2018 commitment.

BACKGROUND:

- The AVF Conservation Garden project was first introduced in July 2018. It was approved for funding by the Association for completion within that same year.
- The funding agreement was in three (3) phases, \$25,000 per year for (3) years for construction, with an additional \$5,000 per year for maintenance for 2021 and 2022.
- This Sponsorship is funded through the Association's General Operating Funds category, Contract Services based on member agency SWP Allocation %.
- In 2020, the AVF Conservation Garden Sponsorship was extended one (1) year, through December 2023.
- **Funding Summary:**
 - 2018: \$25,000 payment made.
 - 2019: \$25,000 payment made.
 - 2020: AV Fair cancelled.
 - Contract amended; payment delayed to 2021.
 - Original Contract extended to December 2023.
 - 2021: AV Fair cancelled.
 - Budgeted, but no payment made.
 - Noted initial maintenance and signage deterioration.

- 2022: AV Fair postponed to Sept-Oct.
 - Budgeted, but no payment made.
- 2023: AV Fair scheduled for Sept-Oct.
 - Budgeted, but no payment made to date.
- Current Delayed Funding from Original Contract:
 - One (1) \$25,000 payment for initial construction.
 - Two (2) \$5,000 payments for maintenance.

ANTELOPE VALLEY STATE WATER CONTRACTORS
Balance Sheet
For the One Month Ending 7/31/2023

	YTD
ASSETS	
Cash - General Fund	\$121,537.87
Restricted - AVRWMG	57,775.96
Accounts Receivable	40,804.57
Prepaid Insurance (Premium Period 10/1 - 9/30)	363.80
Prepaid Expense	0.00
Total Assets	\$220,482.20
 LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$1,900.15
Pass-Through Grant Funding	0.00
Total Liabilities	1,900.15
 FUND BALANCE	
Unassigned	218,582.05
Total Fund Balance	218,582.05
 Total Liabilities and Fund Balance	 \$220,482.20

ANTELOPE VALLEY STATE WATER CONTRACTORS
Profit & Loss Statement
For the One Month Ending 7/31/2023

	July	YTD
Revenues:		
Contributions - Member Agency	\$30,000.00	\$30,000.00
Contributions - Member Programs (USGS & CASGEM)		
Contributions - Member Programs (Financial Analysis PSA)		
Contributions - Member Programs (Big Rock Creek)		
Contributions - Member Programs (AV Fair-Conservation Garden)		
Contributions - Non-Member Programs (USGS)		
Contributions - Others (AVRWMG)		
Contributions - Others (DACI)		
Water Sales - Replacement Water Assessments		
Miscellaneous Refund		
Interest Earnings	4.10	4.10
Total Revenue		\$30,004.10
Expenditures:		
General Government		
Bank Fees	\$95.00	\$95.00
Insurance	281.92	281.92
Memberships		
Outreach		
Purchased Water		
Miscellaneous		
		376.92
Public Resource		
Contract Services - Administration	645.95	645.95
Contract Services - USGS & CASGEM		
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		
Contract Services - DACI		
Contract Services - BIG ROCK CREEK		
Contract Services - FINANCIAL ANALYSIS		
Contract Services - General Projects		
Contract Services - AV Fair Conservation Garden		
Contract Services - Home Show/WaterSmart Expo		
Contract Services - Rural Museum		
Contract Services - Other		
		645.95
Total Expenditures		\$1,022.87
Change in Net Position		\$28,981.23
Net Position - Beginning of Year		189,600.82
Net Position - End of Year		\$218,582.05